

OFFICIAL PROCEEDINGS OF THE VILLAGE OF ADELL BOARD OF TRUSTEES VILLAGE BOARD MEETING

Adell Municipal Building, 508 Seifert Street

Wednesday, October 14, 2015

7:00 pm

1. CALL TO ORDER: President Schmitt opened the October 14, 2015 meeting at 7:00 pm at the Adell Village Hall. The meeting was held in compliance with the open meeting law having been posted at the National Exchange Bank, Adell Post Office and the Adell Village Hall.
2. ROLL CALL:
 - a. Members Present: Village President Andy Schmitt, Village Trustees: Andy Birenbaum, Arush Chahal, Jane Schneider, Kim Peterson, John Brem, Brian Parr
 - b. Members Absent:
 - c. Others Present: Clerk/Treasurer Kelly Rathke, DPW Jeff Kreuzinger, Shawn Bigelow, Rodney Schroeter, Jim Jentsch, William Goehring, Michael Thun, Kenneth Cotter
3. MINUTES APPROVAL:
 - a. **Motion by Schneider, seconded by Brem, all voting in favor to approve the September 9, 2015 minutes.** Motion carried.
4. FINANCIALS APPROVAL:
 - a. **Motion by Birenbaum, seconded by Brem, all voting in favor to place the financial report on file for audit and to pay the bills as presented.** Motion carried.
5. OLD BUSINESS:
 - a. Adell Auto Body 610 Wisconsin Street, Adell; review policy of parked vehicles: A second letter was sent to Adell Auto Body regarding cars parked long term on the property. **Motion by Peterson, seconded by Brem to turn parking matter over to the village attorney. Chahal questioned sending another letter including fines. Amended to motion by Chahal, seconded by Schneider, all voting in favor to send letter including time line of five days and fines per day.** Motion carried.
 - b. Semi Speeds & Pedestrian Signs: DPW Kreuzinger reported the Streets Committee reviewed to signage in the Village and feels that the following should be purchased: 20 flags, two flags to be placed above each of the 10 stop signs in the Village. That is 20 x \$7.33/each, \$146 total. It was also recommended high visibility post reflectors be purchased to go on the facing side of each of the 10 poles. That is 10 x \$9.50/each, \$95 total. The 25 mph sign by the bank, Kreuzinger recommends moving the traffic sign closer to road. Two school bus signs with reflector at \$79 each would be purchased and placed by 623 Wisconsin Street and 308 Wisconsin Street. These are congregated bus stops. The yield sign at Nuegent and Center Street is weathered and will also be replaced. **Motion by Schmitt, seconded by Birenbaum, all voting in favor to place an order for safety signage/reflectors.** Motion carried.
6. NEW BUSINESS:
 - a. Village Halloween Party at firehouse on Saturday, October 31st at 1:30 pm: **Motion by Chahal, seconded by Birenbaum, all voting in favor approve the Halloween Party.** Motion carried.

- b. Village of Adell Trick or Treating, October 31st from 3:00 pm – 5:00 pm: **Motion by Schneider, seconded by Peterson, all voting in favor to approve Trick or Treating hours in the Village of Adell.** Motion carried.
 - c. Kenneth Cotter, 419 1st Avenue, Adell; Possible replacement of sidewalk in front of residence: Cotter asked the Village Board if he could replacement the sidewalk in front of his residence. Cotter stated “now that the tree (which the tree board recommended to be removed) is gone I would like to straighten out the sidewalk”. President Schmitt responded “you can replace the sideway but you will have to pay for it”. Cotter asked if there would be any help from the village and Schmitt said unfortunately the homeowner is responsible for their own sidewalk. Permission was given to Cotter to replace his sidewalk at his own expense. Schmitt added that Cotter can also request trees from the Village if the future.
 - d. Water Relief Credit Request as submitted by Arush Chahal 223 Park Avenue Adell: Item tabled.
 - e. Review garbage and recycling proposals: The Village Board reviewed both proposals from JD Trucking and Advanced Disposal. JD Trucking came in with a bid of 14.50 per household and Advanced Disposal came in with a bid of \$11.40 per household. **Motion by Peterson, seconded by Parr to enter into a new 5 year contract with Advanced Disposal which will also include garbage carts as of April of 2016.** Motion carried.
 - f. Review Preliminary 2016 Budget: **The Village Board reviewed the preliminary 2016 budget. Motion by Schneider, seconded by Peterson, all voting in favor to approve the 2016 preliminary budget.** Motion carried.
 - g. Adell First Responders, support request: **Motion by Chahal, seconded by Parr, all voting in favor to approve the Adell First Responders support request.** Motion carried.
 - h. Operator’s Licenses:
 - i. Amy Kozloski, 425 Center Avenue Adell, Adell Mini Mart: **Motion by Birenbaum, seconded by Schneider, all voting in favor to approve the operator’s license for Amy Kozloski.** Motion carried.
 - ii. Ronda Monty, 123 Seifert Street Adell, Adell Mini Mart: **Motion by Schneider, seconded by Chahal, all voting in favor to approve the operator’s license for Ronda Monty.** Motion carried.
 - i. Possible Phone Reimbursement: Item tabled.
 - j. Next Meeting Date: November 11, 2015 @ 7:00 pm.
7. REPORTS OF VILLAGE OFFICERS
- a. Andy Schmitt, Village President: Nothing to report at this time.
 - b. Walter Grotelueschen, Building Inspector: Nothing to report at this time.
 - c. Jeff Kreutzinger, Department of Public Works: Kreutzinger reported that the orange dump truck was sandblasted and he was looking for a spray on liner. He checked pricing at Fleet & Farm and they charged around \$700.00 for materials plus labor (would last a year or two) and Linex also does a professional spray on liner for \$2500.00 and it would last the lifetime of the truck. **Motion by Birenbaum, seconded by Chahal, all voting to approve the spray on liner to be done by Linex. Motion carried.** Kreutzinger also reported that the Edgewood water main project is going to be moved to 2016.
 - d. Andy Schmitt, Plan Commission: Nothing to report at this time.
 - e. Andy Schmitt, Finance and Personnel Committee: Nothing to report at this time.
 - f. Kim Peterson, Streets and Parks Committee: Annual meeting was held on September 24, 2015. Peterson recommends that the Village Board removes the

tree list in the Village Tree Ordinance because the board has to approve which trees can be planted in the street tree areas. Peterson also requested the ordinance be amended for small trees to indicate those should be no more than 25 feet at maturity (now 20 feet). Tree Board will meet annually every fall. DPW will contact Gluck or another tree service in August of each year to get a review of trees done.

- g. Andy Schmitt, Onion River Wastewater Commission Representative: LW Allen is going to be doing routine maintenance at the plant the week of October 20th.
8. MISCELLANEOUS BUSINESS
- i. Clerk's Communications: WMCA District 6 Meeting; November 13, 2015: Clerk Rathke will be attending the District 6 Meeting in Fond du Lac on November 13, 2015.
 - ii. Public Comments: No public comments were heard.

CLOSED SESSION: Motioned by Peterson, seconded by Chahal to take roll call vote to move into "closed session" per Wisconsin State Statute 1985 (1) and 19.85 (1) and will reconvene into open session by same means once the discussion has been completed. Roll Call Vote: Andy Schmitt – yes, Andy Birenbaum – yes, Arush Chahal – yes, Brian Parr – yes, John Brem – yes, Jane Schneider – yes, Kim Peterson – yes. Motion carried.

9. ADJOURNMENT: **Motion by Birenbaum, seconded by Chahal, all voting in favor to adjourn.** Motion carried. Time 10:11 pm.