

**OFFICIAL PROCEEDINGS OF THE VILLAGE OF ADELL
BOARD OF TRUSTEES VILLAGE BOARD MEETING
Adell Municipal Building, 508 Seifert Street
Wednesday, May 11, 2016
6:30 pm**

1. **CALL TO ORDER:** President Schmitt opened the May 11, 2016 meeting at 6:30 pm at the Adell Village Hall. The meeting was held in compliance with the open meeting law having been posted at the National Exchange Bank, Adell Post Office and the Adell Village Hall.
2. **ROLL CALL:**
 - a. **Members Present:** Village President Andy Schmitt Village Trustees: Andy Birenbaum, Jane Schneider, Arush Chahal, Kim Peterson, John Brem, Brian Parr
 - b. **Members Absent:**
 - c. **Others Present:** Clerk/Treasurer Kelly Rathke, Shawn Bigelow, Rodney Schroeter, Donald Kapur Engineering Representative Donald Albright, Kapur Engineering Representative Bryan Hass
3. **MINUTES APPROVAL:**
 - a. **Motion by Birenbaum, seconded by Schneider, all voting in favor to approve the April 13, 2016 minutes.** Motion carried.
4. **FINANCIALS APPROVAL:**
 - a. **Motion by Birenbaum, seconded by Parr, all voting in favor to place the financial report on file for audit and to pay the bills as presented.** Motion carried.
5. **OLD BUSINESS:**
 - a. **Amend 2-4-4 Tree Board Ordinance:** **Motion by Brem, seconded by Chahal, all voting in favor to amend ordinance 2-4-4 Tree Board Ordinance striking Fifteen Dollars (\$15.00) and replacing it with Thirty Dollars (\$30.00) in 2-4-4 c). Also striking May and replacing it with Fall in 2-4-4 e).** Motion carried.
 - b. **Review and amend 2-3-7 Weed Commissioner Ordinance:** Item tabled
 - c. **Amend 6-4-3 Tree Species Ordinance:** Item tabled
 - d. **Plymouth and Sheboygan Tree Review:** Item tabled
 - e. **Review and revise Code of Ordinance Section 10-2-4 Regulation of Skateboards, Roller Skates, Rollerblades and Roller Skis:** Item tabled
 - f. **Appointments of Village Committees:**
 - i. **Plan Commission:**
 1. Trustee John Brem, One (1) year term, expires 5/2017
 2. Trustee Andy Birenbaum, One (1) year term, expires 5/2017
 3. Citizen Jamie Ahrens, Three (3) year term, expires 5/2017
 4. Citizen Arlo Neumann, Three (3) year term, expires 5/2017
 5. Citizen Rupinder Chahal, Three (3) year term, expires 5/2017
 6. Citizen Jim Jentsch, Three (3) year term, expires 5/2017
 - ii. **Board of Review:**
 1. Trustee Andy Schmitt, Two (2) year term, expires 5/2017
 2. Trustee Andy Birenbaum, Two (2) year term, expires 5/2017
 3. Trustee Jane Schneider, Two (2) year term, expires 5/2017
 4. Citizen Jim Jentsch, Two (2) year term, expires 5/2017
 5. Citizen Steve Harter, Two (2) year term, expires 5/2017
 6. Citizen Alternate Val Schmitt, Two (2) year term, expires 5/2017
 7. Citizen Alternate Emil Schneider, Two (2) year term, expires 5/2017
 - iii. **Board of Appeals:**
 1. Citizen Bill Krueger, Three (3) year term, expires 5/2018
 2. Citizen Doug Nytes, Three (3) year term, expires 5/2019

3. Citizen Pat Siegrist, Three (3) year term, expires 5/2019
4. Citizen Don Pfeifer, Three (3) year term, expires 5/2018
5. Citizen Doug Anderle, Three (3) year term, expires 5/2018
- iv. Streets & Parks and Tree Board:
 1. Streets & Parks Member Kim Peterson, Three (3) year term, expires 5/2018
 2. Streets & Parks Member Jane Schneider, Three (3) year term, expires 5/2017
 3. Streets & Parks Member Arush Chahal, Three (3) year term, expires 5/2017
 4. Citizen Jaime Birenbaum, Three (3) year term, expires 5/2018
 5. Citizen Jim Jentsch, Three (3) year term, expires 5/2019
- v. Onion River Commission:
 1. Citizen Andy Schmitt, Two (2) year term, expires 5/2017
 2. Citizen Jaime Birenbaum, Two (2) year term, expires 5/2018
- vi. Lakeview Library Representative:
 1. Citizen Rupinder Chahal, One (1) year term, expires 5/2017
- vii. Finance & Personnel Committee:
 1. Trustee Andy Schmitt, One (1) year term, expires 5/2017
 2. Trustee Andy Birenbaum, One (1) year term, expires 5/2017
 3. Trustee Brian Parr, One (1) year term, expires 5/2017

Motion by Schneider, seconded by Schmitt, all voting in favor to approve the Committee appointments. Motion carried.

6. NEW BUSINESS:

a. Operator's Licenses:

- i. Anthony Hurley, W5384 Weinhold Lane, Random Lake; Adell Athletic Association: Item tabled
- ii. Jeffrey H Kreuzinger, W5566 County Road SS, Random Lake; Adell Athletic Association: Item tabled
- iii. Brenda Siegrist, 126 Edgewood Avenue, Adell; Adell Athletic Association: Item tabled
- iv. Zachary Steuerwald, N2722 Main Street, Waldo; Adell Athletic Association: **Motion by Schmitt, seconded by Schneider, all voting in favor to approve a provisional license for Zachary Steuerwald.** Motion carried.
- v. Arlo Neumann, 301 First Avenue, Adell; Adell Fire Department: **Motion by Schmitt, seconded by Schneider, all voting in favor to approve a provisional license for Arlo Neumann.** Motion carried.

b. Kapur & Associates Representative Don Albright; Update of Wisconsin Street Roadway: Engineer Don Albright of Kapur & Associates and board discussed several details of the water main rebuild project. Albright had found potential benefits to extending the new water main some distance further north than originally planned but the board decided against it. A portion of Edgewood Avenue's new water main will be built south of the road and extend into the Town of Sherman.

c. Adell Volunteer Fire Department 125th Anniversary Ad Book: **Motion by Peterson, seconded by Schneider, all voting in favor to approve a \$100.00 donation to the Adell Volunteer Fire Department 125th Anniversary Ad Book.** Motion carried.

d. Radios for Department of Public Works: **Motion by Chahal, seconded by Peterson, all voting in favor to approve the purchase of one radio for \$2,265.00.** Motion carried.

e. Next Meeting Date: June 8, 2016 at 6:30 pm

2. REPORTS OF VILLAGE OFFICERS

a. Andy Schmitt, Village President:

- i. Request review of costs and review related to snow plowing using village personnel and equipment compared to contracting the Sheboygan County Road Department: Item tabled.

b. Walter Grotelueschen, Building Inspector: Not present.

c. Shawn Bigelow, Department of Public Works:

- i. Request for Shawn Bigelow to attend the Classic Collection System Seminar in June: **Motion by Parr, seconded by Birenbaum, all voting in favor to approve the attendance of Shawn Bigelow to the Collection System Seminar.** Motion carried.
 - ii. Bigelow reported that one of the two pumps at the wastewater plant had been repaired last year. The fix was intended as temporary, but cost about 10 per cent of a full replacement. The other pump recently developed the same type of leak and is not currently in operation. Bigelow recommended replacing that pump.
 - d. Andy Schmitt, Plan Commission: Nothing to report at this time.
 - e. Andy Schmitt, Finance and Personnel Committee:
 - i. Schedule interviews and create an ad hoc committee for Department of Public Works and Onion River Wastewater Plant: Meeting scheduled for Monday, May 16th at 6:30 pm.
 - f. Kim Peterson, Streets and Parks Committee: Nothing to report at this time.
 - g. Andy Schmitt, Onion River Wastewater Commission Representative:
 - i. Approve the employment of the current Onion River Wastewater Plant (ORWC) staff to the Village of Adell to sub-contract those employees for the operation of the wastewater treatment plant and authorizing the Village of Adell to provide pay roll services billing the ORWC for those employees: **Motion by Schmitt, seconded by Parr all voting to approve Adell to sub-contract those employees for the operation of the wastewater treatment plant and authorizing the Village of Adell to provide pay roll services billing the ORWC for those employees.** Motion carried.
3. MISCELLANEOUS BUSINESS
- a. Clerk's Communications: Nothing to report at this time.
 - b. Public Comments: No comments heard.

ADJOURNMENT: **Motion by Peterson, seconded by Schneider, all voting in favor to adjourn.**
Motion carried.