

**OFFICIAL PROCEEDINGS OF THE VILLAGE OF ADELL
BOARD OF TRUSTEES VILLAGE BOARD MEETING
Adell Municipal Building, 508 Seifert Street
Wednesday, March 9, 2016
7:00 pm**

1. **CALL TO ORDER:** President Schmitt opened the March 9, 2016 meeting at 7:00 pm at the Adell Village Hall. The meeting was held in compliance with the open meeting law having been posted at the National Exchange Bank, Adell Post Office and the Adell Village Hall.
2. **ROLL CALL:**
 - a. **Members Present:** Village President Andy Schmitt Village Trustees: Andy Birenbaum, Jane Schneider, Brian Parr, John Brem, Kim Peterson
 - b. **Members Absent:** Arush Chahal
 - c. **Others Present:** Clerk/Treasurer Kelly Rathke, Shawn Bigelow, Dale Becker, Jeremy Lawrenz, Tom Henrick, Brenda Deal, Dan Schueller, Ruth Schueller, Fred Lederer, Kathy Lehman, Jim Jentsch, Rodney Schroeter, Village Engineer Don Albright representing Kapur & Associates
3. **MINUTES APPROVAL:**
 - a. **Motion by Brem, seconded by Schneider, all voting in favor to approve the February 10, 2016 minutes. President Schmitt abstained.** Motion carried.
4. **FINANCIALS APPROVAL:**
 - a. **Motion by Birenbaum, seconded by Parr, all voting in favor to place the financial report on file for audit and to pay the bills as presented.** Motion carried.
5. **OLD BUSINESS:**
 - a. Amend 2-4-4 Tree Board Ordinance: Item tabled
 - b. Review and amend 2-3-7 Weed Commissioner Ordinance: Item tabled
 - c. Amend 6-4-3 Tree Species Ordinance: Item tabled
 - d. Plymouth and Sheboygan Tree Review: Item tabled
6. **NEW BUSINESS:**
 - a. Don Albright; Kapur & Associates; action to be made on Kapur's engineering proposal for the road design on Wisconsin Street: **Motion by Peterson, seconded by Schneider all voting in favor to process with project only putting sidewalk and parking on the west side of Wisconsin Street.** Motion carried.
 - b. Don Albright; Kapur & Associates; review bid recommendations and award work for Wisconsin Street Water Main Project: Albright reported there were eight bidders for replacing the water main. DeGroot Construction Inc. of Green Bay had submitted the lowest bid at \$190,371.21 which is 18 per cent less than the estimated cost. **Motion by Birenbaum, seconded by Peterson, all voting in favor to award the water main project to DeGroot Construction Inc.** Motion carried. **Motion by Brem, seconded by Parr, all voting in favor to process with the water main project on Edgewood Avenue.** Motion carried.
 - c. Jeremy Lawrenz questioning permits for painting at 409 Seifert Street: Item tabled.
 - d. Jeremy Lawrenz; Adell Fire Department 125th Anniversary: Adell Fire Chief Jeremy Lawrenz announced that the fire department will hold a 125th anniversary celebration during its car show at the Adell Park on Sunday, July 17th.
 - e. Review and approval of certified survey map for the Scott & Jeannie Marquardt property; W5469 County Road F, Waldo in the Town of Lyndon: **Motion by Peterson, seconded by Birenbaum, all voting favor to approve a request for approval of a certified survey map of the property belonging to Scott & Jeannie Marquardt property.** Motion carried.

- f. Review and make proposed changes to the Joint Library Agreement: **Motion by Schneider, seconded by Peterson, all voting to make the proposed changes to the Joint Library Agreement.** Motion carried.
- g. Water Relief Request as submitted by Scott Behnke, 102 Wisconsin Street Adell: **Motion by Peterson, seconded by Birenbaum, all voting in favor to approve the water relief request as submitted by Scott Behnke.** Motion carried.
- h. Location of new garbage bins in winter months; possible alley pickup: Item tabled.
- i. Next Meeting Date: April 13th, 2016 at 6:30 pm

2. REPORTS OF VILLAGE OFFICERS

- a. Andy Schmitt, Village President: **Motion by Peterson, seconded by Parr, all voting to approve the Wisconsin Towns Association Meeting to be hosted by the Village of Adell on April 15th, 2016 at the Sherman Station.** Motion carried.
- b. Walter Grotelueschen, Building Inspector: Not present.
- c. Shawn Bigelow, Department of Public Works: Bigelow gave a report on public work issues in the absence of Jeff Kreuzinger.
- d. Andy Schmitt, Plan Commission: Nothing to report at this time.
- e. Andy Schmitt, Finance and Personnel Committee: Nothing to report at this time.
- f. Kim Peterson, Streets and Parks Committee: Nothing to report at this time.
- g. Andy Schmitt, Onion River Wastewater Commission Representative: Nothing to report at this time.

3. MISCELLANEOUS BUSINESS

- a. Clerk's Communications: Nothing to report at this time.
- b. Public Comments: No comments heard.

ADJOURNMENT: **Motion by Peterson, seconded by Birenbaum, all voting in favor to adjourn.**
Motion carried.