

OFFICIAL PROCEEDINGS OF THE VILLAGE OF ADELL BOARD OF TRUSTEES VILLAGE BOARD MEETING

Adell Municipal Building, 508 Seifert Street

Wednesday, June 8, 2016

6:30 pm

1. CALL TO ORDER: President Schmitt opened the June 10, 2015 meeting at 7:00 pm at the Adell Village Hall. The meeting was held in compliance with the open meeting law having been posted at the National Exchange Bank, Adell Post Office and the Adell Village Hall.
2. ROLL CALL:
 - a. Members Present: Village President Andy Schmitt, Village Trustees: Brian Parr, Andy Birenbaum, Arush Chahal, John Brem, Jane Schneider, Kim Peterson
 - a. Members Absent:
 - b. Others Present: Clerk/Treasurer Kelly Rathke, DPW Shawn Bigelow, Dennis Hartwig, Bill Goehring, Rodney Schroeter, Fred Lederer, Renee Lederer, Jim Jentsch
3. MINUTES APPROVAL:
 - a. **Motion by Brem, seconded by Parr, all voting in favor to approve the May 11, 2016 minutes.** Motion carried.
4. FINANCIALS APPROVAL:
 - a. **Motion by Birenbaum, seconded by Schneider, all voting in favor to place the financial report on file for audit and to pay the bills as presented.** Motion carried.
5. OLD BUSINESS:
 - a. Amend 6-4-3 Tree Species Ordinance: **Motion by Schneider, seconded by Peterson, all voting to approve amended 6-4-3 tree species Ordinance.** Motion carried.
 - b. Amend 2-4-4 Tree Board Ordinance: **Motion by Schneider, seconded by Peterson, all voting to approve amended 2-4-4 Tree Board Ordinance.** Motion carried.
 - c. Review and revise 10-2-4 Regulation of Skateboards, Roller Skates, Rollerblades and Roller Skis Ordinance: Item Tabled.
 - d. Review costs related to snow plowing using village personnel and equipment compared to contracting with Sheboygan County Road Department: Item Tabled.
6. NEW BUSINESS:
 - a. Cigarette License:
 - i. **Motion by Chahal, seconded by Birenbaum, all voting in favor to approve the Cigarette License to Village BP, LLC, Adell Mini Mart.** Motion carried.
 - b. Class "A" Combination Liquor and Fermented Malt Beverage License:
 - i. **Motion by Birenbaum, seconded by Schneider, all voting in favor to approve the Class "A" Combination Liquor and Fermented Malt Beverage License to Village BP, LLC, Adell Mini Mart.** Motion carried.
 - c. Class "B" Combination Liquor and Fermented Malt Beverage Licenses:
 - i. **Motion by Peterson, seconded by Chahal, all voting in favor to approve the Class "B" Combination Liquor and Fermented Malt Beverage License to Debbie Pierce and/or Tom Hammen LLC,**

- Greg's Tap contingent on Greg's Tap receiving a valid sellers permit. Motion carried.**
- ii. **Motion by Peterson, seconded by Schneider, all voting in favor to approve the Class "B" Combination Liquor and Fermented Malt Beverage License to Times Remembered Inc. contingent on Time Remembered Inc. a full payment of liquor bill owed. Motion carried.**
 - iii. **Motion by Schneider, seconded by Chahal, all voting in favor to approve the Class "B" Combination Liquor and Fermented Malt Beverage License to American Hotel Adell, Sherman Station. Motion carried.**
- d. Operator's Licenses:
- i. **Motion by Birenbaum, seconded by Peterson, all voting in favor to approve the Operator's License for Anthony Hurley, W5384 Weinhold Lane, Random Lake; Adell Athletic Association. Motion carried.**
 - ii. **Motion by Schneider, seconded by Parr, all voting in favor to approve the Operator's License for Brenda Siegrist, 126 Edgewood Avenue, Adell; Adell Athletic Association. Motion carried.**
 - iii. **Motion by Chahal, seconded by Schneider, all voting in favor to approve the Operator's License for Jeffrey H Kreutzinger, W5566 County Road SS, Random Lake; Adell Athletic Association. Motion carried.**
 - iv. **Motion by Birenbaum, seconded by Peterson, all voting in favor to approve the Operator's License for Zachary Steuerwald, N2722 Main Street Waldo; Adell Athletic Association. Motion carried.**
 - v. **Motion by Peterson, seconded by Parr, all voting in favor to deny the Operator's License for Cynthia Funmaker, 6843 Linda Drive, West Bend; Times Remembered. Motion carried.**
 - vi. **Motion by Peterson, seconded by Schneider, all voting in favor to approve the Operator's License for Nikki Jo Roos, W5416 Hwy 28, Waldo; Times Remembered. Motion carried.**
 - vii. **Motion by Peterson, seconded by Schneider, all voting in favor to approve the Biennial Operator's License for Arlo Neumann, 301 First Avenue, Adell; Adell Fire Department**
 - viii. **Motion by Birenbaum, seconded by Chahal, all voting in favor to approve the Operator's License for William M Such, 624 Maine Avenue, Adell; Sherman Station. Motion carried.**
 - ix. **Motion by Brem, seconded by Chahal, all voting in favor to approve the Operator's License for April Hicks, 425 Center Avenue, Adell; Adell Mini Mart. Motion carried.**
 - x. **Motion by Schneider, seconded by Peterson, all voting in favor to approve the Operator's License for April Crosby, 307 Center Avenue, Adell; Adell Mini Mart. Motion carried.**
 - xi. **Motion by Peterson, seconded by Birenbaum, all voting in favor to approve the Biennial Operator's License for Nancy Bunge, 500 Wisconsin Street, Adell; Adell Mini Mart. Motion carried.**
 - xii. **Motion by Chahal, seconded by Brem, all voting in favor to approve the Operator's License for Christopher Bunge, 500 Wisconsin Street, Adell; Adell Mini Mart. Motion carried.**

- xiii. **Motion by Peterson, seconded by Schneider, all voting in favor to approve the Operator's License for Emily Neumann, 301 First Avenue, Adell; Adell Mini Mart. Motion carried.**
- xiv. **Motion by Brem, seconded by Chahal, all voting in favor to approve the Operator's License for Mariah Wright, 421 Center Avenue, Adell; Adell Mini Mart. Motion carried.**
- xv. **Motion by Schneider, seconded by Peterson, all voting in favor to approve the Operator's License for Heather Bunge, 500 Wisconsin Street, Adell; Adell Mini Mart. Motion carried.**
- xvi. **Motion by Brem, seconded by Birenbaum, all voting in favor to approve the Operator's License for Nicole Maurer, N2409 Bates Road, Adell; Adell Mini Mart. Motion carried.**
- xvii. **Motion by Chahal, seconded by Peterson, all voting in favor to deny the Operator's License for Debra M. Taylor, 229 Wisconsin Street, Adell; Adell Mini Mart. Motion carried.**
- xviii. **Motion by Peterson, seconded by Brem, all voting in favor to approve the Operator's License for Valeria Brito, 233 First Avenue, Adell; Adell Mini Mart. Motion carried.**
- xix. **Motion by Birenbaum, seconded by Chahal, all voting in favor to approve the Operator's License for Kimberly Johnson, N2255 Freedom Lane, Waldo; Adell Mini Mart. Motion carried.**
- xx. **Motion by Peterson, seconded by Schneider, all voting in favor to approve the Operator's License for Ronda Monty, 123 Seifert Street, Adell; Adell Mini Mart. Motion carried.**
- xxi. **Motion by Schneider, seconded by Birenbaum, all voting in favor to approve the Operator's License for Spencer Roemer, N3052 Camp Riversite Road, Hingham; Adell Mini Mart. Motion carried.**
- xxii. **Motion by Peterson, seconded by Chahal, all voting in favor to approve the Biennial Operator's License for Jay Pierce, W4992 Sumac Road, Plymouth; Greg's Tap. Motion carried.**
- xxiii. **Motion by Brem, seconded by Schneider, all voting in favor to approve the Biennial Operator's License for Stephanie Torrence, 1212 Alcott Avenue Howards Grove; Greg's Tap. Motion carried.**
- xxiv. **Motion by Chahal, seconded by Schneider, all voting in favor to approve the Biennial Operator's License for Amanda Hintz, 827 B W First Street, Waldo; Greg's Tap. Motion carried.**
- xxv. **Motion by Brem, seconded by Schneider, all voting in favor to approve the Biennial Operator's License for Jessica Ann Gasser, 819 W First Street, Waldo; Greg's Tap. Motion carried.**
- xxvi. **Motion by Peterson, seconded by Brem, all voting in favor to approve the Biennial Operator's License for Sheryl Meyer, N2265 Freedom Lane, Waldo; Greg's Tap. Motion carried.**
- xxvii. **Motion by Brem, seconded by Schneider, all voting in favor to approval the Biennial Operator's License for Kaitlyn Pierce, W3690 Belgium Kohler Road, Fredonia; Greg's Tap. Motion carried.**
- xxviii. **Motion by Birenbaum, seconded by Schneider, all voting in favor to approve the Biennial Operator's License for Alysa Glander, 700 Random Lake Road Apt. #1, Random Lake; Greg's Tap. Motion carried.**
- xxix. **Motion by Peterson, seconded by Schneider, all voting in favor to approve the Biennial Operator's License for Andy Schmitt, 325**

Center Avenue, Adell; Open. Motion carried. Schmitt abstained from voting

- e. Review Section 8-1-11 Discharge of Clear Waters: Item Tabled.
 - f. Approval for Clerk Treasurer Rathke to attend the Annual WMCA Conference in Appleton August 17-19, 2016: **Motion by Peterson, seconded by Parr, all voting in favor to approve the attendance to the Annual WMCA Conference August 17-19, 2016.** Motion carried.
 - g. Approval of Resolution for 2016-01 CMAR: **Motion by Schneider, seconded by Chahal, all voting in favor to approve Resolution 2016-01 CMAR.** Motion carried.
 - h. Hildegarde Heights: The Village Board discussed having an identification marker placed at the entrance of Hildegarde Heights. Jane Schneider volunteered to do some research and report back to the Village Board.
 - i. Next Meeting Date: July 13th, 2016 @ 6:30 pm
7. REPORTS OF VILLAGE OFFICERS
- a. Andy Schmitt, Village President: President Schmitt reported that Dumpster Day collection was a great success.
 - b. Walter Grotelueschen, Building Inspector: Not present.
 - c. Shawn Bigelow, Department of Public Works: The CMOM Program is almost complete. DPW Bigelow reported on the power outage that occurred on Sunday, June 5th around 7:30 pm with some residents being without power for nearly 4 hours. There was a sanitary sewer overflow due to the power outage at lift station #3. Shawn pumped 300 gallons of sewer influent to the drainage ditch located 50 feet north of the lift station to prevent a basement backup. The emergency plans to prevent this from happening again are being reviewed at this time. The DNR was notified of the event. Bigelow also reported a company failed to call Digger's Hotline before it started razing a house. As a result, gas line was compromised.
 - d. Andy Schmitt, Plan Commission: Nothing to report at this time.
 - e. Andy Schmitt, Finance and Personnel Committee:
 - i. Notification of hire; Dennis Hartwig, Department of Public Works Utility Worker: Dennis Hartwig has been hired as the Department of Public Workers Utility Worker.
 - ii. Appointment of Shawn Bigelow; Director of Public Works: **On the recommendation of the Finance & Personnel Committee motion was made by Schmitt, seconded by Parr seconded, all voting in favor to approve Shawn Bigelow as Director of Public Works.** Motion carried.
 - iii. Approve Finance & Personnel Committee recommendation for employee pay increase: **Motion by Schmitt, seconded by Parr, all voting in favor to approve a \$1.64 increase for Shawn Bigelow and a \$0.25 increase for Clerk/Treasurer Kelly Rathke.** Motion carried.
 - f. Kim Peterson, Streets and Parks Committee: Nothing to report at this time.
8. Andy Schmitt, Onion River Wastewater Commission Representative: Nothing to report at this time.
9. MISCELLANEOUS BUSINESS
- a. Clerk's Communications: Nothing to report at this time.
 - b. Public Comments: No comments heard
10. ADJOURNMENT: **Motion by Peterson, seconded by Birenbaum, all voting in favor to adjourn.** Motion carried.