

OFFICIAL PROCEEDINGS OF THE VILLAGE OF ADELL BOARD OF TRUSTEES VILLAGE BOARD MEETING

Adell Municipal Building, 508 Seifert Street

Wednesday, July 13, 2016

6:30 pm

1. CALL TO ORDER: President Schmitt opened the July 13, 2016 meeting at 7:00 pm at the Adell Village Hall. The meeting was held in compliance with the open meeting law having been posted at the National Exchange Bank, Adell Post Office and the Adell Village Hall.
2. ROLL CALL:
 - a. Members Present: Village President Andy Schmitt, Village Trustees: Brian Parr, Andy Birenbaum, Arush Chahal, John Brem, Jane Schneider, Kim Peterson
 - a. Members Absent:
 - b. Others Present: Clerk/Treasurer Kelly Rathke, DPW Shawn Bigelow, Dennis Hartwig, Bill Goehring, Rodney Schroeter, David Boll, Bryan Haas, Walter Grotelueschen, Jim Jentsch
3. MINUTES APPROVAL:
 - a. **Motion by Peterson, seconded by Schneider, all voting in favor to approve the June 8, 2016 minutes.** Motion carried.
4. FINANCIALS APPROVAL:
 - a. **Motion by Birenbaum, seconded by Chahal, all voting in favor to place the financial report on file for audit and to pay the bills as presented.** Motion carried.
5. OLD BUSINESS:
 - a. Review and revise 10-2-4 Regulation of Skateboards, Roller Skates, Rollerblades and Roller Skis Ordinance: **Motion by Brem, seconded by Birenbaum, all voting in favor to approve Ordinance 10-2-4 with amendments.** Motion carried.
 - b. Review and revise 8-1-1 Discharge of Clear Waters: Item Tabled
 - c. 620/630 Wisconsin Street; possibly widen driveway during Wisconsin Street project: **Motion by Birenbaum, seconded by Peterson, all voting in favor to approve the widening of the driveway to a maximum of 52 feet total during the Wisconsin Street project.** Motion carried.
 - d. 820 Wisconsin Street; possible second approach during Wisconsin Street project: **Motion by Birenbaum, seconded by Chahal, all voting to deny a second approach due to the property line and water shut off being right where the resident wants to put the approach.** Motion carried. Grotelueschen then told the board of a resident asking for a second driveway in which the driveway would interfere with rebuilding of Wisconsin Street **Motion was made by Birenbaum, seconded by Chahal, all voting in favor to deny the second access drive way at 820 Wisconsin Street.** Motion carried.
 - e. Review costs related to snow plowing using village personnel and equipment compared to contracting with Sheboygan County Road Department: **After review to cost savings in the amount of roughly \$70,949 over four year which is an annual average of \$17,737 not including fuel costs, labor for small repairs, or insurance for equipment, motion was made by Peterson, seconded by Schneider, all voting in favor to approve contracting with Sheboygan County Road Department for snow removal.** Motion carried.

6. NEW BUSINESS:

a. Operator License:

i. **Motion by Birenbaum, seconded by Chahal, all voting in favor to approve the Operator's License for Therese Ann Dowe; 3407 Northwoods Road, Port Washington; Times Remembered.** Motion carried.

b. Wisconsin Street Mailboxes: **Motion by Schneider, seconded by Brem, all voting in favor to purchase uniform mailboxes for the Wisconsin Street residents that will be affected by the upcoming public improvements.** Motion carried.

c. Set date for Public Informational Meeting, Public Hearing for assessments and Board Meeting to approve preliminary resolution: An informational meeting, public hearing, and special board meeting are tentatively scheduled for Wednesday, August 17th, 2016.

d. Engineering Cost Proposal During Construction; Kapur & Associates: **Motion by Schmitt, seconded by Birenbaum, all voting in favor to approve the Engineering Cost Proposal During Construction.** Motion carried.

e. Award of bids for Edgewood Street Water Main Project: **Motion by Chahal, seconded by Peterson, all voting to accept a bid of \$76,000 from PTS Contractors of Green Bay for the Edgewood Street Water Main Project.** Motion carried.

f. Eric Payne 308 Wisconsin Street Adell; Water Relief Request: **Motion by Peterson, seconded by Chahal, all voting to approve the water relief request as submitted by Eric Payne.** Motion carried.

g. Increase Village credit card limit: **Motion by Birenbaum, seconded by Chahal, all voting in favor to approve the increase to the Village credit card limit from \$1000 to \$5000.** Motion carried.

h. Drainage issue between 251 and 250 Highland Avenue: David Boll; 251 Highland Avenue presented pictures and discussed the drainage issues between high property and 250 Highland Avenue which belongs to Lori Cline. President Schmitt recommended DPW Bigelow take a closer look at the drainage issues and try to construct a swale to help the drainage issue.

i. Clearwater Ordinance Violations: Item Tabled

j. Next Meeting Date: August 10, 2016 @ 6:30 pm

7. REPORTS OF VILLAGE OFFICERS

a. Andy Schmitt, Village President: Nothing to report at this time.

b. Walter Grotelueschen, Building Inspector: Nothing to report at this time.

c. Shawn Bigelow, Department of Public Works: The CMOM Program is now complete.

d. Andy Schmitt, Plan Commission: Nothing to report at this time.

e. Andy Schmitt, Finance and Personnel Committee: Nothing to report at this time.

f. Kim Peterson, Streets and Parks Committee: Nothing to report at this time.

g. Andy Schmitt, Onion River Wastewater Commission Representative: Nothing to report at this time.

8. MISCELLANEOUS BUSINESS

a. Clerk's Communications: Primary Election Tuesday, August 9, 2016

b. Public Comments: No comments heard

9. ADJOURNMENT: **Motion by Peterson, seconded by Birenbaum, all voting in favor to adjourn.** Motion carried.