

**OFFICIAL PROCEEDINGS OF THE VILLAGE OF ADELL
BOARD OF TRUSTEES VILLAGE BOARD MEETING
Adell Municipal Building, 508 Seifert Street
WEDNESDAY, January 13, 2016**

1. **CALL TO ORDER:** President Schmitt opened the January 13, 2016 meeting at 7:00 pm at the Adell Village Hall. The meeting was held in compliance with the open meeting law having been posted at the National Exchange Bank, Adell Post Office and the Adell Village Hall.
2. **ROLL CALL:**
 - a. **Members Present:** Village President Andy Schmitt, Village Trustees: Andy Birenbaum, Jane Schneider, Brian Parr, John Brem, Arush Chahal, Kim Peterson
 - b. **Members Absent:**
 - c. **Others Present:** Clerk/Treasurer Kelly Rathke, DPW Jeff Kreutzinger, Shawn Bigelow, Jim Jentsch, Bill Goehring, Jamie Ahrens
3. **MINUTES APPROVAL:**
 - a. **Motion by Peterson, seconded by Birenbaum, all voting in favor to approve the October 14, 2015 minutes.** Motion carried.
4. **FINANCIALS APPROVAL:**
 - a. **Motion by Birenbaum, seconded by Brem, all voting in favor to place the financial report on file for audit and to pay the bills as presented.** Motion carried.
5. **OLD BUSINESS:**
 - a. Amend 2-4-4 Tree Board Ordinance: Item Tabled
 - b. Review and amend 2-3-7 Weed Commissioner Ordinance: Item Tabled
 - c. Amend 6-4-3 Tree Species Ordinance: Item Tabled
 - d. Plymouth and Sheboygan Tree Review: Item Tabled
6. **NEW BUSINESS:**
 - a. Approval To Issue Tax Refund Checks: **Motion by Birenbaum, seconded by Schneider, all voting in favor to approve the tax refund checks.** Motion carried.
 - b. Water Relief Request as submitted by Steve Harter, 610 Maine Avenue Adell: **Motion by Peterson, seconded by Birenbaum, all voting in favor to approve the water relief credit request as submitted by Steve Harter, 610 Maine Avenue Adell.** Motion carried.
 - c. Sheboygan County Sheriff's Department; Radio upgrade project: Schmitt mentioned that we can either pay for the radios up front or we can finance the new radios. **Motion by Brem, seconded by Parr, all voting in favor to deny the financing.** Motion carried.
 - d. Review of T-sheets app. reports for payroll: T-sheets reports will be available at the time that the payroll checks are to be signed bi-weekly.
 - e. Operator's Licenses:
 - i. Christian Schommer, 413 Birch Tree Avenue Cedar Grove; Times Remembered: **Motion by Chahal, seconded by Parr, all voting in favor to deny Christian Schommer, 413 Birch Tree Avenue Cedar Grove an operator's license due to his current offense record.** Motion carried.
 - ii. Spencer Roemer, N3052 Camp Riversite Road Sheboygan Falls; Adell Mini Mart: **Motion by Birenbaum, seconded by Parr, all voting in favor to approve the Operator's license for Spencer Roemer, N3052 Camp Riversite Road Sheboygan Falls; Adell Mini Mart.** Motion carried.
 - f. Next Meeting Date: February 10th, 2016 at 7:00 pm
2. **REPORTS OF VILLAGE OFFICERS**
 - a. Andy Schmitt, Village President: Nothing to report at this time.
 - b. Walter Grotelueschen, Building Inspector: Not present.
 - c. Jeff Kreutzinger, Department of Public Works: Kreutzinger reported that GAI sent all the records for the Edgewood Avenue and Wisconsin Street water main projects. Any other

records we need can be collected for a charge of \$65.00 per hour. The renter at 514 Wisconsin Street requested permission to park in the Village owned lot on the corner of Wisconsin Street and Seifert Street for overnight parking. The Village Board denied her request.

- d. Andy Schmitt, Plan Commission: Next meeting scheduled for February 10th @ 6:45 pm
- e. Andy Schmitt, Finance and Personnel Committee:
 - i. 2016 Annual Adell Fire Department Audit scheduled for February 11, 2016 @ 6:30 pm
 - ii. Consider raising sewer and water rates on an annual basis of two to three percent as recommended by Schenk & Associates: Item Tabled.
- f. Kim Peterson, Streets and Parks Committee: Nothing to report at this time.
- g. Andy Schmitt, Onion River Wastewater Commission Representative:
 - i. Negotiate with the Onion River Waste Water Commission to have the Village of Adell supply the plant operator under a subcontracted basis prorating the salary and benefit package on hour worked at the plant: **Motion by Chahal, seconded by Peterson, all voting in favor to present to the Onion River Waste Water Commission to contract Shawn Bigelow as a plant operator to the Onion River Waste Water Commission with prorated vacation and retirement benefits.** Motion carried.

3. MISCELLANEOUS BUSINESS

- a. Clerk's Communications: 2016 Annual Audit with Schenck scheduled for January 26, 27, & 28, 2016.
- b. Public Comments: No comments heard.

ADJOURNMENT: **Motion by Peterson, seconded by Schneider, all voting in favor to adjourn.**
Motion carried.