

**OFFICIAL PROCEEDINGS OF THE VILLAGE OF ADELL  
BOARD OF TRUSTEES VILLAGE BOARD MEETING  
Adell Municipal Building, 508 Seifert Street  
Wednesday, February 10, 2016  
7:00 pm**

1. **CALL TO ORDER:** Motion by Brem, seconded by Peterson, all voting to appoint Chahal to chair the Village of Adell Board of Trustee Village Board Meeting. Motion carried. Trustee Chahal opened the February 10, 2016 meeting at 7:00 pm at the Adell Village Hall. The meeting was held in compliance with the open meeting law having been posted at the National Exchange Bank, Adell Post Office and the Adell Village Hall.
2. **ROLL CALL:**
  - a. **Members Present:** Village Trustees: Andy Birenbaum, Jane Schneider, Brian Parr, John Brem, Arush Chahal, Kim Peterson
  - b. **Members Absent:** Village President Andy Schmitt
  - c. **Others Present:** Clerk/Treasurer Kelly Rathke, DPW Jeff Kreutzinger, Shawn Bigelow, Jim Jentsch, Bill Goehring, Jamie Ahrens, Arlo Neumann, Rodney Schroeter, Leighton Holtz, Village Engineer Don Albright representing Kapur & Associates
3. **MINUTES APPROVAL:**
  - a. **Motion by Brem, seconded by Schneider, all voting in favor to approve the January 13, 2016 minutes.** Motion carried.
4. **FINANCIALS APPROVAL:**
  - a. **Motion by Birenbaum, seconded by Brem, all voting in favor to place the financial report on file for audit and to pay the bills as presented.** Motion carried.
5. **OLD BUSINESS:**
  - a. Amend 2-4-4 Tree Board Ordinance: Item tabled
  - b. Review and amend 2-3-7 Weed Commissioner Ordinance: Item tabled
  - c. Amend 6-4-3 Tree Species Ordinance: Item tabled
  - d. Plymouth and Sheboygan Tree Review: Item tabled
6. **NEW BUSINESS:**
  - a. Kapur & Associates; Wisconsin Street and Edgewood Avenue watermain and relay project: Engineer Don Albright of Kapur & Associates discussed with the board the planned projects that would replace old water mains along lengths of Wisconsin Street and Edgewood Avenue. One choice before the board is where to position the new water main of the side of the road or under the road itself. Another choice is if there should be sidewalks built on both sides of Wisconsin Street. Also, how wide should the street be made? Width of the road and placement of sidewalks would affect whether parking is allowed on one or both sides of the road and the size of the terraces. The board members agreed that it would be desirable to have the village's options for Wisconsin Street. Item is tabled until March 9, 2016 Village Board Meeting.
  - b. Approval To Issue Tax Refund Checks: **Motion by Peterson, seconded by Schneider, all voting in favor to approve the tax refund checks.** Motion carried.
  - c. Sign at Osius Apartments, 202 & 206 Osius Street, Adell: **Motion by Schneider, seconded by Brem, all voting to approve the sign at Osius Apts.** Motion carried.
  - d. Leighton Holtz, 210 Brookview Avenue Adell; Tainted water periodically at his residence: Resident Leighton Holtz showed the board two samples of water from his faucet that were tinted with rust. Both samples were marked with the dates of the sample. Holtz mentioned he would run his water for 10 minutes before the line would clear up, and flush the toilet eight times. He noted that the water is metered, and that village residents pay for every gallon. Kreutzinger said the rust can be loosened from water main pipes during hydrant flushing or when a large amount of water is taken from the system. The village has an

arrangement with at least one company that fills its truck with water on an occasional basis. Kreutzinger said they have been asked to fill their truck at a different location and to fill more slowly hoping to avoid this problem.

e. Next Meeting Date: March 9th, 2016 at 7:00 pm

## 2. REPORTS OF VILLAGE OFFICERS

a. Andy Schmitt, Village President: Not present.

b. Walter Grotelueschen, Building Inspector: Not present.

c. Jeff Kreutzinger, Department of Public Works: **Motion by Schneider, seconded by Brem, all voting in favor to approve Kreutzinger's attendance at the annual Wisconsin Rural Water Conference in late April.** Motion carried.

d. Andy Schmitt, Plan Commission: Not present.

e. Andy Schmitt, Finance and Personnel Committee:

i. 2016 Annual Adell Fire Department Audit scheduled for February 11, 2016 @ 6:30 pm

f. Kim Peterson, Streets and Parks Committee: Nothing to report at this time.

g. Andy Schmitt, Onion River Wastewater Commission Representative:

i. Negotiate with the Onion River Waste Water Commission to have the Village of Adell supply the plant operator under a subcontracted basis prorating the salary and benefit package on hour worked at the plant: Item tabled.

## 3. MISCELLANEOUS BUSINESS

a. Clerk's Communications: Attendance request for the MTAW Spring Conference on Thursday and Friday, April 21<sup>st</sup> and 22<sup>nd</sup>, 2016. **Motion by Peterson, seconded by Parr, all voting in favor to approve the attendance to the MTAW Spring Conference for Clerk/Treasurer Rathke.** Motion carried.

b. Public Comments: No comments heard.

ADJOURNMENT: **Motion by Brem, seconded by Peterson, all voting in favor to adjourn.**  
Motion carried.