

**OFFICIAL PROCEEDINGS OF THE VILLAGE OF ADELL  
BOARD OF TRUSTEES VILLAGE BOARD MEETING  
Adell Municipal Building, 508 Seifert Street  
WEDNESDAY, DECEMBER 9, 2015**

1. **CALL TO ORDER:** President Schmitt opened the December 9, 2015 meeting at 7:00 pm at the Adell Village Hall. The meeting was held in compliance with the open meeting law having been posted at the National Exchange Bank, Adell Post Office and the Adell Village Hall.
2. **ROLL CALL:**
  - a. **Members Present:** Village President Andy Schmitt, Village Trustees: Andy Birenbaum, Jane Schneider, Brian Parr, John Brem, Arush Chahal, Kim Peterson
  - b. **Members Absent:**
  - c. **Others Present:** Clerk/Treasurer Kelly Rathke, DPW Jeff Kreutzinger, Shawn Bigelow, Jim Jentsch, Rodney Schroeter, Bill Goehring, Don Albright, Carol Jandt, Erik Buchelt, Amanda Buchelt, Cory Roeseler
3. **MINUTES APPROVAL:**
  - a. **Motion by Brem, seconded by Birenbaum, all voting in favor to approve the October 14, 2015 minutes.** Motion carried.
4. **FINANCIALS APPROVAL:**
  - a. **Motion by Birenbaum, seconded by Parr, all voting in favor to place the financial report on file for audit and to pay the bills as presented.** Motion carried.
5. **OLD BUSINESS:**
  - a. Amend 2-4-4 Tree Board Ordinance: Item Tabled
  - b. Review and amend 2-3-7 Weed Commissioner Ordinance: Item Tabled
  - c. Amend 6-4-3 Tree Species Ordinance: Item Tabled
  - d. Plymouth and Sheboygan Tree Review: Item Tabled
  - e. Erik & Amanda Buchelt 214 Brookview Avenue Adell; Tax Roll Letter & Invoice: Resident Erik Buchelt addressed the board. The village had sent him a request to remove litter from the curb in front of his home. The village had then cleaned up the litter and sent Buchelt an invoice for doing so. Buchelt first said that the litter was not from his property. He then questioned the timing between his receipt of the initial letter, and the village taking action to remove it. He said there had not been enough time for him to remove the litter himself. After some discussion of the details, Schmitt summarized the situation and asked Buchelt what he thought would be fair. Buchelt replied, "In my opinion, I don't think we should have been charged for it". "I make a motion that we waive the bill," said Trustee Peterson. "I think there is enough of a question the timing and why something wasn't done or was done. We are not trying to be jerks. We really aren't." Peterson added, however, that going ahead the village's street cleaning procedures should be more explicitly defined. **Motion by Peterson, seconded by Birenbaum, all voting in favor to wave the bill with Schneider voting again.** Motion carried.
  - f. Adell Auto Body 610 Wisconsin Street, Adell, Captain Cory Roeseler to give an update on clean up: Captain Cory Roeseler of the Sheboygan County Sheriff's Department addressed the Village Board. Roeseler said he'd met with the business owner, Greg Deckert. Mr. Deckert agreed that he will try to clean up his property. Roeseler listed several improvements he has seen since that conversation. Roeseler continued, "As far as some of the other vehicles, some are obviously under construction, some are registered, some are current, some aren't some don't have plates because of the body work being done on them". "I think I relayed everything that the board intended me to" Roeseler said. "Understand that he is a business owner, and he is going to have some of those vehicles there. Village President Schmitt thanked Roeseler.

- g. Adell Yeti Snowmobile Club, Request Permission for Trail Usage: **Motion by Chahal seconded by Brem, all voting in favor to approve the use of trails in the village by the Adell Yeti Snowmobile Club.** Motion carried.

## 6. **NEW BUSINESS:**

- a. Employee Christmas Gifts: **Motion by Chahal, seconded by Brem, all voting in favor to give each employee a \$50.00 gift card for Christmas.** Motion carried.
- b. Relieve street parking restrictions and penalties if there is no snow on those dates from December 20, 2015 thru January 1, 2016: **Motion by Schmitt, seconded by Parr, all voting in favor to relieve street parking restriction and penalties if there is no snow on from December 20 through January 1 as long as residents call in their make, model and license plate to the Village of Adell Office or Cascade Police Department de be decided after talking to the Cascade Police.** Motion carried.
- c. Water Relief Credit Request as submitted by Donald Burmesch 302 Wisconsin Street Adell: **Motion by Peterson, seconded by Birenbaum, all voting in favor to approve a water relief credit for Donald Burmesch in the amount of \$66.38.** Motion carried.
- d. Don Albright; Kapur & Associates Introduction: Don Albright of Kapur & Associates was present. When Kreutzinger said there were two water main projects in the village plans, Albright said, "It's really important to get the electronic data so that we can take that information and we don't have to start all over. With very little rework, we should be able to take what they have done, and just move forward". Schmitt said it was nice to work with a company that had more local ties. **Motion by Schmitt, seconded by Birenbaum, all voting in favor to approve using Kapur & Associates for the planned water projects.** Motion carried.
- e. Appointment of Poll Workers, Term January 2016 to December 2017: **Motion by Schneider, seconded by Brem, all voting in favor to appoint the following poll workers for a two year term, January 2016 to December 2017: Julie Vale, Phyllis Conrad, Betty Payne, Leona Neumann, Audrey Borkenhagen, Carol Navis, Kathleen Nytes, Milda Zuengler, Bernice Grisar, Emily Neumann, Shari McVeigh.** Motion carried.
- f. Review and approval of certified survey map for Carol Jandt property; N1598 State Highway 57 Random Lake: **Motion by Schneider, seconded by Birenbaum, all voting in favor to approve the certified survey map as presented by Carol Jandt.** Motion carried.
- g. Next Meeting Date: January 13th, 2016 at 7:00 pm

## 2. **REPORTS OF VILLAGE OFFICERS**

- a. Andy Schmitt, Village President: Nothing to report at this time.
- b. Walter Grotelueschen, Building Inspector: Not present.
- c. Jeff Kreutzinger, Department of Public Works: Nothing to report at this time.
- d. Andy Schmitt, Plan Commission: Nothing to report at this time.
- e. Andy Schmitt, Finance and Personnel Committee: Nothing to report at this time.
- f. Kim Peterson, Streets and Parks Committee: Nothing to report at this time.
- g. Andy Schmitt, Onion River Wastewater Commission Representative: Nothing to report at this time.

## 3. **MISCELLANEOUS BUSINESS**

- a. Clerk's Communications: Nothing to report at this time.
- b. Public Comments: No comments heard.

**ADJOURNMENT: Motion by Chahal, seconded by Parr, all voting in favor to adjourn.** Motion carried.